

TAMWORTH SCHOOL DISTRICT
SCHOOL BOARD MEETING
THURSDAY, SEPTEMBER 22, 2016 @ 5:30 PM
K.A. BRETT SCHOOL LIBRARY
APPROVED MINUTES

Board members attending: Chairperson Jack Waldron, Kathi Padgett, Dennis Quinn, Helen Steele

Others attending: Superintendent Lou Goscinski, Business Administrator Chuck Bates, Principal Ken Hawkins

CALL TO ORDER: Chair Jack Waldron called the meeting to order at 5:30 PM. All present pledged allegiance to the flag.

APPROVAL OF AGENDA: Motion by Helen Steele to approve the agenda, seconded by Dennis Quinn. There was an addition to the Principal's Report: "Proposal to Dispose of Surplus Equipment." With this addition the agenda as amended was approved unanimously.

APPROVAL OF MINUTES

A. Regular School Board Meeting 8-18-16: Motion by Dennis Quinn to approve the minutes of 8-18-16, seconded by Helen Steele. The motion passed unanimously.

ACCEPTANCE OF CONSENT AGENDA ITEMS: Motion by Helen Steele to accept the Consent Agenda, seconded by Kathi Padgett. Some board members had questions regarding the Principal's Report and the Principal's Report was removed from the Consent Agenda. With this change the motion to approve the Consent Agenda as amended passed unanimously.

- A. 2016-2017 Expense Report
- B. Teacher Staff & Assignments

PUBLIC INPUT: None

INTERVIEW CANDIDATES FOR VACANT SCHOOL BOARD POSITION

There were two candidates for the vacant school board position: Mr. Poirier and Mrs. Westover. Mr. Poirier was not able to attend the meeting and Jack Waldron read to the board a letter he had received from Mr. Poirier stating why he would like to be a board member. The board interviewed Mrs. Jennifer Westover, who was present.

CHAIRPERSON'S REPORT

- A. Calendar:
 - 1. Next Regular School Board Meeting: Thursday, 10-20-16 @ 5:30 PM.

2. School Care Insurance Plans Presentation: Monday, 9-26-16 @ 3:45 PM, K.A. Brett School Cafeteria
3. SAU 13 Joint School Board Meeting: Tuesday, 10-25-16, @ 8:00 PM, Room 158 – Music Classroom, Madison Elementary School.

GENERAL ITEMS

- a. Kennett High School Data Report: In the board packet. Ms. Donna Ulitz reviewed her report with the board. The board thanked Ms. Ulitz for her work.

PRINCIPAL'S REPORT: Helen Steele asked how many students were enrolled in kindergarten. Principal Ken Hawkins said we currently have 16 enrolled in kindergarten; last year at the beginning of the year we had 18 and then we ended the year with 20-21.

- A. Teacher Summer Work: Ken said over the summer we got a tremendous amount accomplished in terms of professional development and teacher collaboration over several districts. He said we had three teachers attend the Google Summit. Superintendent Lou Goscinski said most of the training was grant-funded.
- B. Staff Request Not Anticipated During FY 17 Budget Development: Ken requested that the board approve a .5 paraprofessional position over what we thought we needed last year. He explained why he thought this was necessary and he outlined how this could be funded.

Motion by Helen Steele to increase the staffing of paraprofessionals from 12 to 12.5, seconded by Kathi Padgett. The motion passed unanimously.

- C. Proposal to Dispose of Surplus Equipment: Ken handed out to the board a list of devices to be discarded. Lou said the usual procedure is to first try to sell the items, then donate them to a worthy cause; however, as in this case if most of the items are broken, they can go directly to recycling. Dennis Quinn suggested North County Recycling.

Motion by Kathi Padgett to authorize the administration to dispose of the equipment as per guidelines, seconded by Dennis Quinn. The motion passed unanimously.

BUSINESS ADMINISTRATOR'S REPORT

- A. Final Fund Balance Report for 2015-2016 (NHDOE MS-25): Fund balance of \$345,429.80.
- B. Final Dollar Amount Pertaining to FY 16 Fund Balance Applied to Offset Taxes: \$181,271.09.
- C. Final Dollar Amount Pertaining to FY 16 Fund Balance Applied to the 2.5% Contingency Fund: \$135,924.00.

After his report, Business Administrator Chuck Bates had to leave the meeting due to a previous commitment.

SUPERINTENDENT'S REPORT:

- A. FY 18 Budget Development Timeline: Superintendent Lou Goscinski presented the Tamworth School District FY 18 Budget Timeline, which was based on guidelines put out by the NH DRA (Department of Revenue Administration). On this timeline the School District Meeting was scheduled for March 1; however it turned out that there was an apparent conflict with the Tamworth Town Meeting, which was thought to be scheduled for the same date. Lou said we could move the School District Meeting to March 8. He said there will be three versions of the budget: As the schedule stands now, Principal Ken Hawkins will work with the staff starting September 26 on Version 1, which will be sent to the board on November 10; revisions will be made and on December 8 Version 2 will be sent to the board; on January 12, 2017, the final version of the budget will be sent to the school board. Lou said these dates may change based on the Town Meeting date.

- B. Special Education Plan: In the board packet. Lou said this has already been submitted to the state. He said the next time this has to be done, in five years, he would recommend that the board receive just a change sheet instead of the entire report.

Motion by Helen Steele to approve the Special Education Plan being sent to the State Board of Education, seconded by Kathi Padgett. The motion passed unanimously.

SCHOOL BOARD BUSINESS: None.

PUBLIC INPUT: Mrs. Westover thanked the board for inviting her to attend and address the board.

NON-PUBLIC SESSION: Motion by Helen Steele to enter non-public session pursuant to RSA 91-A: 3, II (a)-(c), seconded by Dennis Quinn. On a roll call vote, the board entered non-public session at 7:00 PM:

Kathi Padgett – Aye
Dennis Quinn – Aye
Helen Steele – Aye
Jack Waldron – Aye
The Ayes have it.

Others present: Superintendent Lou Goscinski, Principal Ken Hawkins, and Recording Secretary Pat Ambrose.

A. Personnel Matters

1. Resignation: Lou Goscinski announced the resignation of Sally Bachman as of the end of this year.

Motion by Helen Steele to accept with deep regret the resignation of Sally Bachman as of the end of this year, seconded by Dennis Quinn. The motion passed unanimously.

2. Superintendent's Nominations:

- a. Nomination of Gabrielle Roberts as Soccer Coach.

Motion by Dennis Quinn to approve the nomination of Gabrielle Roberts as Soccer Coach, second by Kathi Padgett. The motion passed unanimously.

- b. Nomination of Lisa Palmer as Paraprofessional, pending evidence of certification as a New Hampshire Educator.

Motion by Kathi Padgett to approve the nomination of Lisa Palmer as Paraprofessional, pending evidence of certification as a New Hampshire Educator, seconded by Helen Steele. The motion passed unanimously.

- c. Nomination of Christine Garbacz as Paraprofessional, pending verification of certification and degree.

Motion by Helen Steele to approve the nomination of Christine Garbacz as Paraprofessional, pending verification of certification and degree, seconded by Kathi Padgett. The motion passed unanimously.

- d. Nomination of Title I Tutors: Ellen Blanchard, Bill Arnold, Kim Whitted, Lucas Brown, Susan Wald, Cynthia Oktavec, and Heather Feddern.

Motion by Dennis Quinn to approve the nomination of the slate of Title I Tutors as presented, seconded by Kathi Padgett. The motion passed unanimously.

3. Student Matters: Discussed.

4. Discussion Relative to Individuals Other than School Board Members:

Motion by Kathi Padgett to approve the appointment of Mrs. Jennifer Westover as school board member on an interim basis, seconded by Dennis Quinn. The motion passed 3-0-1 with 1 abstention.

PUBLIC SESSION RECONVENES: Motion by Dennis Quinn to come out of non-public session, seconded by Helen Steele. On a roll call vote the board came out of non-public session at 7:20 PM:

Kathi Padgett – Aye
Dennis Quinn – Aye
Helen Steele – Aye
Jack Waldron – Aye
The Ayes have it.

ACTION AS A RESULT OF NON-PUBLIC SESSION

A. Announcements:

1. The board accepted with deep regret the resignation of Sally Bachman as of the end of the year.
2. The board approved the nominations of Gabrielle Roberts as Soccer Coach; Lisa Palmer as Paraprofessional pending evidence of certification; and Christine Garbacz as Paraprofessional pending verification of certification and degree.
3. The board approved the nominations of Ellen Blanchard, Bill Arnold, Kim Whitted, Lucas Brown, Susan Wald, Cynthia Oktavec, and Heather Feddern as Title I Tutors.
4. The board appointed Mrs. Jennifer Westover as school board member on an interim basis.

ADJOURNMENT: Motion by Kathi Padgett to adjourn, seconded by Helen Steele. The motion passed unanimously and the meeting adjourned at 7:25 PM.

Tamworth School Board Meeting, September 22, 2016
Approved Minutes

Respectfully submitted,

Patricia Ambrose

Patricia Ambrose
Recording Secretary