

TAMWORTH SCHOOL DISTRICT
SCHOOL BOARD MEETING
THURSDAY, AUGUST 18, 2016 @ 5:30 PM
K.A. BRETT SCHOOL LIBRARY
APPROVED MINUTES

Board members attending: Chairperson Jack Waldron, Kathi Padgett, Dennis Quinn, Helen Steele

Others attending: Director of Student Services Raina Shearer Chick

CALL TO ORDER: Chair Jack Waldron called the meeting to order at 5:30PM. All present pledged allegiance to the flag.

APPROVAL OF AGENDA: Motion by Helen Steele to approve the agenda, seconded by Dennis Quinn. There were some changes:” General Items” was removed. Superintendent’s Report, B. “Update on Staffing for 2016-2017 School Year” was taken off and replaced with “Budget Transfer.” With these changes the amended agenda was approved unanimously.

APPROVAL OF MINUTES

A. Regular School Board Meeting 7-21-16: Motion by Dennis Quinn to approve the minutes of 7-21-16, seconded by Kathi Padgett. The motion passed 3-0-1 with one abstention.

ACCEPTANCE OF CONSENT AGENDA ITEMS: Motion by Helen Steele to approve the Consent Agenda, seconded by Dennis Quinn. The motion passed unanimously.

A. K. A. Brett School Principal’s Report

PUBLIC INPUT: None.

CHAIRPERSON’S REPORT

A. Calendar:

1. First Day of School for Students: 9-1-2016. Jack Waldron noted that on Tuesday, August 30 there will be a breakfast for the entire SAU 13 professional teaching staff at Camp Calumet at 8:30 AM and board members are invited to attend. He said information will be sent out on this.
2. Next Regular School Board Meeting: Thursday, 9-22-16 @ 5:30 PM.
3. Resignation of School Board Member: Jack said Dan Micciulla has sent in a letter of resignation which is in the board packet.

Motion by Helen Steele to accept the resignation of Dan Micciulla, seconded by Dennis Quinn. The motion passed unanimously.

4. Plan to Replace School Board Member: Jack said we will have the administration put an ad in the Conway Daily Sun announcing the vacancy as well as the school website

and Tamworth Exchange, and perhaps something can appear in the Tamworth column in the newspaper. He said this can also be posted wherever meetings are posted. He said we should ask for responses to the superintendent by Monday, September 19 for interviews on the 22nd.

PRINCIPAL'S REPORT

- A. Student Responsibility for 1-to-1 Devices: Jack asked for thoughts on the sample letter to parents that was in the board packet. Kathi Padgett said she thought the letter might need some revision to be clearer. Raina Chick said this is going into the student handbook which needs to be approved tonight. Jack suggested that Kathi send an electronic version of her revised letter to Pat Ambrose, Ken Hawkins and Lou Goscinski, and said Ken should be able to respond to that. He said this is an administrative decision, not a board decision, and it is up to Ken to choose which version is appropriate. The board agreed with this plan.
- B. Update on Summer Building & Grounds Projects: Jack said basically everything is fine; the driveway has been done and the decision was made to go with yellow paint.
- C. Proposal for Title I Grant-Funded Before-School Program: Description in the board packet. Raina said this is available to the whole school. Jack said we will have an early bus that will pick up kids at cluster stops who are interested in participating. They will arrive at school at 7:30 AM and eat breakfast and will have running and walking opportunities. Raina said we've done a similar program in Madison which has been very successful.

Motion by Helen Steele to accept the Title I Before-School Program, seconded by Dennis Quinn. The motion passed unanimously.

STUDENT SERVICES DIRECTOR'S REPORT: No report.

BUSINESS ADMINISTRATOR'S REPORT: Business Administrator Chuck Bates was not present.

- A. Expense Report: Jack said this is about the same as last month.
- B. Fund Balance Projection: Jack said we have a balance of \$52,000 more than we thought we had last month. This was discussed. Jack said under revenues there is an increase of \$17,000 and we will have to check if we need a hearing on this. He said the fund to offset revenues had an increase of \$45,000 from July, and under expenses there is a difference of \$5,000. He said we have a projected FY 16 end-of-year fund balance of \$329,536.76 and at the end of the year we go to zero; we don't carry over any money. Jack said the Legislature passed the 2.5% contingency fund to give schools the ability save 2.5% of the budget in a good year; these funds can only be used for emergencies, as approved by the State Board of Education, or to reduce taxes.

Motion by Kathi Padgett to fully fund the 2.5% contingency fund from the FY16 fund balance and to return the remaining FY 16 fund balance to offset taxes, seconded by Dennis Quinn. The motion passed unanimously.

- C. C. Determine Amount of Fund Balance to be Placed in the 2.5% Contingency Fund (RSA 32:11 & RSA 198: 4-b): \$131,814.00.
- D. Determine Amount of Fund Balance to be Returned to Offset Taxes: \$197,722.75.

SUPERINTENDENT'S REPORT: Superintendent Lou Goscinski was not present.

- A. Heating Oil Lock-in Price \$1.749.; \$1.84 for board members and staff. FYI.
- B. Budget Transfer. Motion by Kathi Padgett to reallocate \$12,000 from Teacher Salaries and \$6,858.75 from Fuel Oil and move this into Technology Equipment, line 1100.739.138. Seconded by Dennis Quinn. The motion passed unanimously.
- C. Set Date for Inspection of K.A. Brett Facilities as per School Board Policy FGA: TBD.
- D. NHSBA Workshop: Right to Know Law: August 24. 6:30-8:30. Let Carol know if you are interested in attending and meet at the school around 5:00 PM or so. Kathi, Jack and Dennis expressed interest in attending.
- E. Kennett High School Data Report: Tabled for tonight. Jack said the report by the guidance counselor is impressive for all the information she collected. This will be on the agenda for the next meeting.
- F. SAU 9 & 13 Joint School Board Meeting Dates: The dates were adjusted to avoid a conflict with Tamworth school board meeting dates but will still be held on Thursdays.
- G. K.A. Brett School Workshop Presentation for NHSAA: Best Practices in Curriculum, Assessment, and Instruction: Jack said Lou Goscinski and Ken Hawkins will be presenting on the topic of "Personalized Digital Learning in a K-8 School."

PERSONNEL MATTERS: Motion by Kathi Padgett to authorize the superintendent to hire an interim soccer coach, that hire will become permanent upon board approval. Seconded by Dennis Quinn. The motion passed unanimously.

SUPERINTENDENT'S NOMINATIONS: Motion by Helen Steele to nominate Lucas Brown as certified para-educator, seconded by Dennis Quinn. The motion passed unanimously.

SCHOOL BOARD BUSINESS:

- A. Approval of Bus Routes for 2016-2017: Motion by Helen Steele to approve the bus routes for 2016-2017, seconded by Dennis Quinn. The motion passed unanimously.
- B. Approval of Student-Parent Handbook: Motion by Kathi Padgett to approve the Student-Parent Handbook, seconded by Dennis Quinn. The motion passed 3-0-1 with 1 opposed.
- C. Approval of Staff Handbook: Motion by Kathi Padgett to approve the Staff Handbook, seconded by Helen Steele. The motion passed unanimously.

PUBLIC INPUT: None.

ADJOURNMENT: Motion by Helen Steele to adjourn, seconded by Dennis Quinn. The motion passed unanimously and the meeting adjourned at 6:48 PM.

Tamworth School Board Meeting August 18, 2016
Approved Minutes

Respectfully submitted,

Patricia Ambrose

Patricia Ambrose
Recording Secretary