

SCHOOL ADMINISTRATIVE UNIT #13  
SCHOOL BOARD MEETING  
TUESDAY, AUGUST 16, 2016 – 7:00 PM  
FREEDOM ELEMENTARY SCHOOL  
APPROVED MINUTES

Board members attending: Lisa Charrette, Jim Curran, Wendy Grzesik, Sloane Jarell, Cheryl Littlefield, Annie Rae Marques, Dennis Quinn, Helen Steele, Jack Waldron

Others attending: Superintendent Lou Goscinski, Student Services Director Raina Shearer Chick, Business Administrator Chuck Bates

CALL TO ORDER: Chair Jack Waldron called the meeting to order at 7:01 PM.

WELCOME AND INTRODUCTIONS: All present pledged allegiance to the flag. Jack introduced the new Director of Student Services, Maria Dreyer. On behalf of the board Jack expressed appreciation for departing Director of Student Services Raina Chick and thanked her for all of her work over the time that she's been with us.

APPROVAL OF AGENDA: Motion by Jim Curran to approve the agenda, seconded by Helen Steele. Under School Board Business, "Review of the First Draft of SAU 13 FY 18 Budget Proposal" was moved to come after the non-public session. Under Superintendent's Report was added "B. Change in Board Meeting Date." With these changes the motion to approve the agenda as amended passed unanimously.

APPROVAL OF MINUTES

1. SAU #13 Board Meeting 6-21-16 (Madison): Motion by Jim Curran to approve the minutes, seconded by Wendy Grzesik. The motion passed 7-0-2 with two abstentions.

CONSENT AGENDA: Motion by Jim Curran to approve the Consent Agenda, seconded by Dennis Quinn. Superintendent Goscinski noted that per the memo from Kevin Richards, the SAU 9 & 13 Joint Board meeting was moved to the 15<sup>th</sup> of September to avoid a conflict with the Tamworth board meeting. The motion passed unanimously.

- A. SAU 13 Budget Timeline
- B. 2016-2017 SAU 13 Meeting Calendar
- C. SAU 9 & 13 Joint Board Meeting Schedule Memo
- D. NHDOE Advisory on Zika Virus

PUBLIC INPUT: None

CHAIRPERSON'S REPORT

- A. SAU 13 Joint Board Meeting: Day of Week.: The board discussed whether to continue holding the SAU Joint Board meetings on Tuesdays or another day. The board decided to continue the currently scheduled meetings on Tuesdays at 7:00 PM.

B. Calendar

1. SAU 9 & 13 Joint School Boards meeting: 9-15-16 @ 6:00 PM, Conway Professional Development Center at Kennett Middle School.
2. Next SAU 13 Joint School Board Meeting: 10-25-16 @ 7:00 PM, Madison Elementary School. [**Please note that the time of this meeting has changed to 8:00 PM**].

BUSINESS ADMINISTRATOR'S REPORT

- A. FY 16 Budget Expenditure Report: Business Administrator Chuck Bates noted that the 2015-2016 Expenditure Report indicated a positive budget balance of \$11,458.63. Jim Curran had some questions regarding fuel, professional liability and multi-peril insurance, the equipment line, travel reimbursement, and conferences. These were discussed.
- B. Fund Balance Projection: Chuck Bates noted that the projected fund balance remaining at June 30, 2016 was \$35,362.33. He said our policy is that we cannot maintain a surplus in excess of \$50,000. It was the recommendation of the administration to keep the \$35,362.33 to apply toward whatever increases would be in the budget. Jack Waldron noted that if we returned around \$18,000 it would be about half of what we returned last year.

Motion by Jim Curran to turn back \$18,000 to offset the tax rate, seconded by Cheryl Littlefield. The motion passed unanimously.

SUPERINTENDENT'S REPORT

- A. Proposal for Joint Training for School Board Members & Administrators: Work Session

Lou Goscinski said that since he began as superintendent here we've had a turnover in board members as well as a dramatic change in the administration. He said he would like to propose that we engage the administration, principals, special education administrator, and board members in joint training. He said this would be a 2-hour event, perhaps in October, which would be interactive in nature, with discussions about such issues as roles, lines of communication, and boundaries. He said he was also looking for thoughts on topics that participants might be interested in. Jim Curran asked if this would be paid out of the SAU budget and Lou said it would be. The board agreed to hold the training session prior to the SAU 13 Joint Board Meeting on October 25 in Madison, starting at 6:00 PM and the board meeting time moved up to 8:00 PM. Lou said he will plan the meeting.

NON-PUBLIC SESSION: Motion by Jim Curran to enter non-public session pursuant to RSA 91-A: 3, II (a), (b), & (c), seconded by Annie Rae Marques. The motion passed unanimously and on a roll call vote the board entered non-public session at 7:25 PM.

Jim Curran – Aye  
Lisa Charrette - Aye  
Wendy Grzesik – Aye

Sloane Jarell - Aye  
Cheryl Littlefield – Aye  
Annie Rae Marques – Aye  
Dennis Quinn – Aye  
Helen Steele – Aye  
Jack Waldron – Aye

The Ayes have it.

A. Superintendent Evaluation Committee Recommendation: Discussion.

Motion by Jim Curran to award the superintendent a 4% increase, seconded by Annie Rae Marques. Discussion followed. Motion by Cheryl Littlefield to amend the motion to a raise of 4½%, seconded by Sloane Jarell. The motion passed 6-0-3 with 3 opposed. Discussion followed. Motion by Sloane Jarell to amend the motion to a raise of 5%, seconded by Helen Steele. The motion passed 7-0-2 with 2 opposed.

The vote in favor of increasing the superintendent’s salary for FY 17-18 by an amount of 5% passed 7-0-2 with 2 opposed.

Wendy Grzesik suggested that a salary recommendation should be part of the individual boards’ superintendent evaluation. Board members agreed.

RETURN TO PUBLIC SESSION: Motion by Jim Curran to return to public session, seconded by Annie Rae Marques. On a roll call vote the board returned to public session at 7:45 PM:

Jim Curran – Aye  
Lisa Charrette - Aye  
Wendy Grzesik – Aye  
Sloane Jarell - Aye  
Cheryl Littlefield – Aye  
Annie Rae Marques – Aye  
Dennis Quinn – Aye  
Helen Steele – Aye  
Jack Waldron – Aye

The Ayes have it.

Chair Jack Waldron recalled the public session to order at 7:45 PM.

ACTION AS A RESULT OF NON-PUBLIC SESSION

A. Announcements:

1. The board has awarded the superintendent a 5% salary increase for FY 18.

SCHOOL BOARD BUSINESS - *New*

- A. Review First Draft of SAU 13 FY 16 Budget Proposal: Chuck Bates said this is bare bones at this point; there is nothing in here for salaries and wages. He said life insurance is a

contractual obligation that wasn't in here last year but has been added here. Line items were discussed.

There was a discussion of a working target for a bottom line budget goal. Jack noted that in October we will have some clarification on health insurance and how salaries fit in.

Motion by Jim Curran that the board recommends that the administration use a 3% increase as a goal in the budget next year, seconded by Annie Rae Marques. The motion passed unanimously.

PUBLIC INPUT: None.

ADJOURNMENT: Motion by Jim Curran to adjourn, seconded by Dennis Quinn. The motion passed unanimously and the meeting adjourned at 8:15 PM.

SAU #13 Joint Board Meeting

August 16, 2016

Approved Minutes

Respectfully submitted,

*Patricia Ambrose*

Patricia Ambrose

Recording Secretary