

1 SCHOOL ADMINISTRATIVE UNIT #13
2 SCHOOL BOARD MEETING
3 TUESDAY, OCTOBER 25, 2016 – 8:00 PM
4 MADISON ELEMENTARY SCHOOL
5 ROOM 158 – MUSIC CLASSROOM
6 DRAFT MINUTES
7

8 Board members attending: Lisa Charrette, Jim Curran, Todd Desmarais, Amanda Doherty,
9 Sloane Jarell, Cheryl Littlefield, Annie Rae Marques, Kathi Padgett, Dennis Quinn, Jack
10 Waldron, Jen Westover, Jen Viger

11 Others attending: Superintendent Lou Goscinski, Business Administrator Chuck Bates

12 CALL TO ORDER: Chair Jack Waldron called the meeting to order at 8:00 PM.

13 WELCOME AND INTRODUCTIONS: Board members were introduced and welcomed at an
14 event earlier in the evening.

15 APPROVAL OF AGENDA: Motion by Jim Curran to approve the agenda, seconded by Lisa
16 Charrette. A new item, “A. Security,” was added under the Superintendent’s Report. With this
17 change the amended minutes were approved unanimously.

18 APPROVAL OF MINUTES

- 19
- 20 1. SAU #13 Board Meeting 8-16-16 (Freedom): Motion by Jim Curran to approve the
21 minutes of 8-16-16, seconded by Annie Rae Marques. The motion passed 7-0-5 with 5
22 abstentions.
23

24 CONSENT AGENDA: Motion by Jim Curran to approve the Consent Agenda, seconded by Annie
25 Rae Marques. The motion passed unanimously.

- 26 A. SAU 13 FY 17 Budget Expenditure Report

27 PUBLIC INPUT: None

28 CHAIRPERSON’S REPORT

- 29 A. Calendar

- 30 1. Public Hearing (RSA 194-C: 10) on Preliminary SAU 13 FY 18 Budget (RSA 194-C: 9):
31 Tuesday, 11-22-16 @ 7:00 PM, K.A. Brett School, Tamworth. Note: An SAU 13 Joint
32 School Board meeting will begin immediately after the public hearing is closed.

33 BUSINESS ADMINISTRATOR’S REPORT

- 34 A. SAU 13 FY 16 Audit Schedule: Business Administrator Chuck Bates said the audit is
35 about a week behind schedule but our intention is still to have it in time for the Annual
36 Report.

37 SUPERINTENDENT’S REPORT:

38 A. Security: Superintendent Lou Goscinski notified the board that the SAU 13 financial
39 system had been the object of a cyberattack. He said this attack had included a
40 Ransomware virus which had encrypted the financial data, barring access to the data. He
41 said the unidentified perpetrator(s) were demanding ransom money in exchange for
42 decrypting the data. Chuck Bates said that our insurance company, Primex, says we are
43 covered for such an attack (with a \$1,000 deductible) and they are working with their
44 cyber liability partner to obtain and provide a guide that we can use to work through this
45 process. Chuck said the ransom payment is now in process and the system should be
46 back up and running within a few days.

47 Motion by Kathi Padgett that the Joint SAU 13 Board approve the expenditure of up to \$4,500
48 to decrypt our files, seconded by Dennis Quinn. The motion passed unanimously.

49 There was further discussion of this issue.

50 Motion by Jim Curran that, if covered by our insurance, we add a year of Lifelock or similar
51 service for each of our employees and those who receive payroll checks from the district.
52 Seconded by Kathi Padgett. The motion passed unanimously.

53 The board agreed that Superintendent Goscinski will send a letter to employees notifying them
54 of the security breach; that we're not certain of all the data that may have been comprised, but
55 we're in the process of investigating and will keep employees informed; employees are advised
56 to back up their files.

57 SCHOOL BOARD BUSINESS

58 59 *New Business*

60
61 A. Leasing Vehicles for SAU Personnel: This was discussed and left as an open topic to be
62 revisited before July.

63 64 *Old Business*

65
66 A. Review Second Draft of the SAU 13 Proposed FY 18 Budget: The budget was reviewed
67 and discussed.

68
69 Motion by Jim Curran to amend Advertising/Printing from \$1,000 to \$500, seconded by Annie
70 Rae Marques. The motion passed 7-0-5 with 5 opposed.

71
72 There was a discussion about salary increases for SAU personnel. The administration said the
73 Lead Accountant and Finance Clerk were well below parity in regard to others in similar
74 positions across the state. The administration proposed to raise the salary of the Lead
75 Accountant and Finance Clerk by 8% and said that would be a start in getting them to parity.

76
77 Motion by Jim Curran to bring the Lead Accountant and Finance Clerk up to full parity,
78 seconded by Kathi Padgett. The motion did not pass 1-0-11, with 11 opposed.

79
80 Motion by Cheryl Littlefield to amend the 8% increase to 10% for the Lead Accountant and
81 Finance Clerk. Seconded by Jim Curran. The motion did not pass 1-0-11, with 11 opposed.

82
83 In regard to contribution to health insurance, with the current year at 90/10, the administration
84 recommended decreasing the employees' portion 95/5.
85

86 Motion by Jim Curran to approve the SAU 13 FY18 preliminary budget for posting and set
87 November 22, 2016 as the date for the Public Hearing on the budget. Seconded by Cheryl
88 Littlefield. The motion passed unanimously.
89

90 PUBLIC INPUT: None.
91

92 Personnel Matters: Motion by Cheryl Littlefield to approve a one-year contract for Business
93 Administrator Chuck Bates at a 3% raise with any other benefits included with the passing of the
94 SAU budget. Seconded by Jim Curran. The motion passed unanimously.
95

96 ADJOURNMENT: Motion by Dennis Quinn to adjourn, seconded by Jim Curran. The motion
97 passed unanimously and the meeting adjourned at 9:50 PM.
98

99 SAU #13 Joint Board Meeting
100 October 25, 2016
101 Draft Minutes
102 Respectfully submitted,
103

104
105 Patricia Ambrose
106 Recording Secretary